

**Modern Convent School
Dwarka , Sector 4**

09.06.2020

Fee Adjustment for other heads for Session 2020-21

Dear Parent

The Directorate of Education, GNCT of Delhi vide its circular no. PS/DE/2020/55 dated 17th April 2020 had instructed schools to collect only Tuition Fee till the lockdown period.

Thereafter, the school has been abiding by the regulations and has been collecting only the Tuition Fee from the parents.

A handful parents & New Admission cases had already paid the Fees due under other heads besides the Tuition Fee before the order was issued i.e 17th April 2020.

Kindly note that the Fee deposited under other heads(except for Tuition Fee) will be adjusted in the same head (Development/ Annual/ Medical/ Smart Class/ Transport) against the due for this session whenever the school re-opens or/ and the government directs the schools to charge fee under those heads.

In case :-

- 1) Any parent applies for the issue of School Leaving Certificate and gets it before the school reopens, such fee will be fully refunded.
- 2) The school does not reopen for this session , the amount paid by the parent will be adjusted in the next session.

Details of the fee Paid by you is available under Fee Detail/Payment History head in the ERP.(Student ID)

A big salute to your patience and trust in the school and to it's policy.

Wishing Good Health to all.

Dr Sheetal Mann
(Principal)